

APPLICATION/INSTRUCTION FORM

JANA INVESTMENT TRUST

DATE: OCTOBER 2020

Please use this form if you are a new investor in the JANA Investment Trust. If you're an existing investor and wish to make an additional investment, make a redemption or change your details, please go to jana.com.au/forms to access the relevant form.

Before signing this Initial Investment Form (this Form), you should read the current Information Memorandum (IM), any Supplementary IM and Constitution(s) (for the appropriate Trust(s)) to which this Form relates. Instructions should be completed in accordance with the instructions contained within this Form.

Any person who gives another person a copy of this Form must at the same time give the person a copy of the IM, any Supplementary IM.

Please complete this Form and the relevant Financial Services Council (FSC) identification form(s), arrange for payment through electronic funds transfer system with your bank and forward it to the address below:

Client Services: Level 21,
255 George Street
Sydney, NSW 2000

Tel: +612 7209 8415
Email: institutional.services@mlcam.com.au

1. CONTACT DETAILS

1A. Account Details

For subsequent investments and redemptions go to Section 5.

Account Name

1B. Contact Details

Name

Company Name

Mailing Address

Unit/Level

Street number

Street name

Suburb/Town

State

Postcode

Country

Phone

Facsimile

Email

2. INSTRUCTIONS TO COMPLETE

Please print in **BLOCK LETTERS** and use **BLACK** or **BLUE** ink to complete this Form. If you make an error while completing this form, do not use correction fluid. Cross out your mistakes and have all signatories initial the changes.

To ensure that we are able to process your application quickly and efficiently, please cross (X) each box below to confirm that you have completed each section of this Form that is relevant to your investment:

- Signed and dated** the Application / Instruction Form
 - Individual investor** - sign and date the form.
 - Joint investors** - both investors to sign and date the form.
 - Company** - to be signed and dated by two directors or a director and secretary of the company or, if the company has only a sole director, that director.
 - Trusts (including SMSFs)** - to be signed and dated by a trustee.
 - Other (associations / government bodies / registered co-operatives / partnerships)**- To be signed and dated.
 - Authorised Signatory List** - if an organisation wishes to authorise persons other than the director(s)/secretary signing the Application / Instruction Form to make transactions in relation to the investment, then a certified copy of the Authorised Signatory List must be submitted to Registry Services.
 - Power of Attorney/Agent** - sign and date the form **in the presence of a witness**. Attach a certified copy of the Power of Attorney. Each page of the Power of Attorney document must be certified by a Justice of the Peace, solicitor or notary public. The Attorney/Agent needs to **complete the FSC identification form for individuals**, which is available on mlcam.com.au/forms
- Supplied your **TFN, ABN, TFN exemption** or country of tax residence for non-residents.
- Supplied your **email address**.
- Provided **certified proof of identity** - either to your Financial Adviser (who should complete the declaration in section 9 of this Application / Instruction Form and attach certified copies of identity verification documents) or attached to the Application / Instruction Form if you are investing directly with us.
- Provided **relevant FSC identification form(s)**.

Anti-money laundering and related laws

We are required to comply with our obligations under the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (Cth)* (AML/CTF Act) and Australian Sanction laws.

Anti-money laundering and other related laws require us to collect and/or verify information about the identity of customers and related parties, including anyone acting on your behalf.

The following instructions for completing this Form will assist you in providing this information. The provision of complete and accurate information will enable us to process your application

efficiently and meet our legislative obligations. Under relevant laws, we may be required to ask you for additional identity verification documents and/or information about you or a related party, either when we are processing your application or at some stage after we issue the units. We may pass any information we collect to the relevant government authority.

We reserve the right to restrict withdrawals from your account if we have not been provided with the necessary identification information about you or a related party.

Identity verification documents

Upon investing with MLC, you will be required to provide valid identity verification documentation. The actual documentation required will depend on whether you are a superannuation fund, a trust or a company. The applicable documentation is outlined in Section 4 of this Form.

If any documentation you provide is not in English, it must be accompanied by an original copy of an English translation prepared by an accredited translator.

If we do not receive all the required valid customer identity verification documents with this Form or we are unable to verify your identity at any time, we may not be able to commence your investment or may not process any future withdrawal requests until we receive the required documents. We will contact you as soon as possible if we require more information.

Please provide the **certified copies** of the original identity verification documents (not scanned copies) as listed in Section 4 of this Form. Until we receive such document(s) we reserve the right to withhold processing any transaction requests you wish to make in the future.

If this Form is signed under Power of Attorney, we will also require a certified copy of the Power of Attorney document and a specimen signature of the Attorney.

Please refer to 'Approved Certifiers' for a list of persons who can certify these documents and see 'Certified copy requirements' for details of how documents must be certified.

Australian tax file number

MLC is authorised under the Australian Income Tax Assessment Act 1936 to ask for your Australian tax file number (TFN) when you open an investment account for income distribution purposes. You don't have to provide your TFN and it's not an offence if you decide not to, but if you don't, 'Pay As You Go Withholding Tax' will be deducted at the highest marginal tax rate (plus Medicare Levy) from any income distributions payable to you.

Certified copy requirements

A certified copy is a document that has been approved as a true copy of an original document. The following certification requirements **must appear on each page of the copy**:

- The text: **'This is to certify that this is a true and correct copy of the original which I have sighted'**.
- **Signature** of the Approved Certifier.
- **Full printed name** of the Approved Certifier (e.g. Michelle Helena Citizen).
- **Capacity** of the Approved Certifier (e.g. solicitor).
- **Full address** of the Approved Certifier.
- **Registration number** (if applicable).
- **Date** that the document was certified.

Note: A photocopy of a certified document will not be accepted. Original certification only.

Approved Certifiers

Identity verification documents may be certified as a true and correct copy of an original document by one of the following persons in Australia. The person certifying must state their capacity (from the list below) and complete according to **certified copy requirements** listed above.

1. A person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia as a legal practitioner (however described).
2. A Judge of a Court.
3. A Magistrate.
4. A chief executive officer of a Commonwealth Court.
5. A registrar or deputy registrar of a Court.
6. A Justice of the Peace.
7. A notary public (for the purposes of the Statutory Declaration Regulations 1993).
8. A police officer.
9. An agent of the Australian Postal Corporation who is in charge of supplying postal services to the public.
10. A permanent employee of the Australian Postal Corporation with two or more years of continuous service who is employed in an office supplying postal services to the public.
11. An Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955).
12. An officer with two or more continuous years of service with one or more financial institutions (for the purposes of the Statutory Declaration Regulations 1993).
13. A finance company officer with two or more continuous years of service with one or more finance companies (for the purposes of the Statutory Declarations Regulations 1993).
14. An officer with, or authorised representative of, a holder of an Australian Financial Services Licence (AFSL), having two or more continuous years of service with one or more licensees.
15. A member of the Institute of Chartered Accountants in Australia, CPA Australia or the Institute of Public Accountants with two or more years of continuous membership.
16. A foreign public notary whose appointment is lawful and their status as a notary public can be verified.

Privacy Notification

We collect your personal information from you directly wherever we can but in some cases where it is relevant to you and your investment we may collect it from third parties such as your agent. We do this for the purposes of determining your eligibility to invest and to be able to manage and administer your investment. If your personal information is not provided to us we may not be able to accept your investment or be able to manage and administer it. We may collect information about you because we are required or authorised by law to collect it. There are laws that affect financial institutions, including company and tax laws, which require us to collect personal information so we can, for example, verify your identity under Commonwealth Anti-Money Laundering law.

As a member within the NAB Group, we may disclose your personal information to other NAB Group members and to parties outside the NAB Group (for example and as relevant to your investment, to your agent, to our agents and service providers including for the purpose of training staff and the development and testing of products, services and systems, risk management, planning, research and analysis). We may share your information with other organisations for the purposes for which we collect your information. We may also provide your information to Members within the NAB Group who operate their business overseas and we may need to share your information to organisations outside Australia (for example a call centre) – a list of those countries where such information may be shared is at nab.com.au/privacy/overseas-countries-list

Further, to let you know about the products the NAB Group has on offer, we and other NAB Group members may use your personal information for marketing activities. You can let us know at any time if you no longer wish to receive direct marketing offers from members of the NAB Group by contacting us.

More information about how we collect, use, share and handle your personal information is in the NAB Group privacy policy, including how you may access or correct information we collect about you and how you may make a complaint about a privacy issue, at mlc.com.au/privacy. Contact us for a paper copy or if you have any questions or comments about the NAB Group privacy policy or procedures.

3. INVESTOR TYPE

Cross (X)	Investor type	Sections to be completed
<input type="checkbox"/>	Individuals / Joint investors / Sole traders	4A, 4B (if applicable), 5, 6, 7, 8, 9 (if applicable), 10A, 11, 12,
<input type="checkbox"/>	Australian companies	4C, 5, 6, 7, 8, 9 (if applicable), 10B, 11, 12
<input type="checkbox"/>	Australian regulated trusts (including SMSFs and individual or corporate trustees)	4C, 5, 6, 7, 8, 9 (if applicable), 10C, 11, 12
<input type="checkbox"/>	Unregulated Australian trusts and foreign trusts	4C, 5, 6, 7, 8, 9 (if applicable), 10D, 11, 12
<input type="checkbox"/>	Foreign companies	4C, 5, 6, 7, 8, 9 (if applicable), 10D, 11, 12
<input type="checkbox"/>	Associations	4C, 5, 6, 7, 8, 9 (if applicable), 10F, 11, 12
<input type="checkbox"/>	Government bodies	4C, 5, 6, 7, 8, 9 (if applicable), 10G, 11, 12
<input type="checkbox"/>	Registered co-operatives	4C, 5, 6, 7, 8, 9 (if applicable), 10H, 11, 12
<input type="checkbox"/>	Partnerships	4C, 5, 6, 7, 8, 9 (if applicable), 10I, 11, 12

4. INVESTOR DETAILS

4A. Investor 1 - Individual Joint investor 1 Sole trader

Title	Full given name(s)	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of birth (DD/MM/YYYY)	Gender	
<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Male <input type="checkbox"/> Female	
Telephone: Business hours	Mobile	
<input type="text"/>	<input type="text"/>	
Email Address		
<input type="text"/>		
Occupation		
<input type="text"/>		
TFN ¹	TFN exemption reason (Australian residents)	
<input type="text"/>	<input type="text"/>	
Country of tax residence (non-Australian residents)		
<input type="text"/>		

4B. Investor 2 - Joint Investor 2

Title	Full given name(s)	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of birth (DD/MM/YYYY)	Gender	
<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Male <input type="checkbox"/> Female	
Telephone: Business hours	Mobile	
<input type="text"/>	<input type="text"/>	
Email Address		
<input type="text"/>		
Occupation		
<input type="text"/>		
TFN ¹	TFN exemption reason (Australian residents)	
<input type="text"/>	<input type="text"/>	
Country of tax residence (non-Australian residents)		
<input type="text"/>		

If there are more investors, provide details on a separate sheet with full details as specified above.

¹ It is not against the law if you choose not to give your TFN, exemption code or exemption reason, but if you decide not to, tax will be taken out of your income distributions at the highest marginal rate (plus Medicare Levy). See 'Australian tax file number' on page 2 for more information.

- 4C. Companies Associations Unregulated Australian trusts and foreign trusts
 Australian regulated trusts Partnerships
 Government bodies Registered co-operatives

Account Name

Account Designation

Contact person name²

Contact person email

Contact person telephone: Business hours

Contact person facsimile

ABN/ACN (if registered in Australia)

TFN²

TFN exemption reason (Australian residents)

Nature of business/industry (e.g. SMSF or Legal Services)

Country of tax residence (non-Australian residents)

² Please provide details of the person we should contact regarding this form.

5. TRANSACTION INSTRUCTIONS

I/We direct that the following amounts be applied/redeemed to each Trust in respect of this application/redemption.

Note: Minimum initial investment \$500,000 per Trust.

	Application	Redemption	Amount	or	Redemption Units
JANA Core Australian Share Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA High Alpha Australian Share Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Passive Australian Share Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Small Caps Australian Share Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA SRI Australian Share Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Enhanced Index Global Share Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Enhanced Index Global Share Trust with Currency Hedged	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA High Alpha Global Share Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA High Alpha Global Share Trust with Currency Hedged	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Passive Global Share Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Passive Global Share Trust with Currency Hedged	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA SRI Global Share Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA SRI Global Share Trust with Currency Hedged	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Emerging Markets Share Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Global Property Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Diversified Fixed Income Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Multi-Sector Credit Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Short-Maturity Diversified Debt Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Cash Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Moderate Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Select Opportunities Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
JANA Tailored option (please specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		<input type="text"/>
<input type="text"/>					

6. METHODS OF PAYMENT

(For applications only)

By Electronic Funds Transfer (EFT)

Bank: National Australia Bank
SWIFT Address: NATAAU3303X
BSB Number: 083-043
Account Number: 21 232 3178
Account Name: NNL ATF MLC Investments Limited (JANAIT) Application Account

(For subsequent investments, go to Section 12)

7. PAYMENT DETAILS

(For initial applications or change in details)

Payment can be made via Direct Credit of EFT

Account Name

Financial Institution

Branch Name

BSB Number

 -

Account Number

8. INCOME DISTRIBUTION INSTRUCTION

(For initial applications or change in details)

Please note: Unless one of the following options is elected, income will be automatically reinvested.

I/We direct any income to be distributed as nominated below (please tick the appropriate box):

- Reinvest in additional units (back into the Trust)
 Pay to the following financial institution account

Financial Institution

Unit/Level

Street number

Street name

Suburb/Town

State

Postcode

Country

Account Name

Branch Name

BSB Number

 -

Account Number

9. MANAGEMENT FEE REBATE INSTRUCTION

(For initial applications or change in details)

Please note: Unless one of the following options is elected, your rebate entitlement will be automatically reinvested.

Until subsequent written instruction is provided, I/we authorise the Trustee to process my/our rebate entitlement as follows (please tick appropriate box):

- Reinvest in additional units
- Direct Deposit into the following account

Financial Institution

Unit/Level

Street number

Street name

Suburb/Town

State

Postcode

Country

Account Name

Branch Name

BSB Number

 -

Account Number

10. CUSTOMER IDENTITY VERIFICATION

You must complete the FSC identification form(s) relevant to your investor type. You will be required to send the **certified copies** of the original identity verification documents (not scanned copies) as listed in the relevant FSC identification form(s), (ensuring each page is certified). Please refer to page 2 for instructions on '**Certified copy requirements**'. If you are unsure which form you should complete please contact Client Services on **+612 7209 8415** or by email **client.services@mlcam.com.au** or by email **institutional.services@mlc.com.au**

Documents that are written in a language that is not English must be accompanied by an English translation prepared by an accredited translator.³

10A. Person(s) named in 4A, 4B and individuals that have provided details on a separate sheet along with sole traders

Please complete the FSC identification form for **individuals and sole traders**, which is available on **mlcam.com.au/forms**

10B. Australian companies

Please complete the FSC identification form for **Australian companies**, which is available on **mlcam.com.au/forms**

10C. Australian regulated trusts (including SMSFs and individual and corporate trustees)

Please complete the FSC identification form for **Australian regulated trusts**, which is available on **mlcam.com.au/forms**

For corporate trustees, please also complete the FSC identification form for Australian companies.

10D. Unregulated Australian trusts and foreign trusts

Please complete the FSC identification form for **unregulated Australian trusts and foreign trusts**, which is available on **mlcam.com.au/forms**

10E. Foreign companies

Please complete the FSC identification form for **foreign companies**, which is available on **mlcam.com.au/forms**

Please contact Client Services on **+612 7209 8415** to discuss your application further.

10F. Associations

Please complete the FSC identification form for **associations**, which is available on **mlcam.com.au/forms**

10G. Government bodies

Please complete the FSC identification form for **government bodies**, which is available on **mlcam.com.au/forms**

10H. Registered co-operatives

Please complete the FSC identification form for **registered co-operatives**, which is available on **mlcam.com.au/forms**

10I. Partnerships

Please complete the FSC identification form for **partnerships and partners**, which is available on **mlcam.com.au/forms**

³ An accredited translator is a person currently accredited by the National Accreditation Authority for Translators and Interpreters Ltd. (NAATI) at the level of Professional Translator, or above, to translate from a language other than English into English; or an overseas standard comparable to the Australian NAATI accreditation.

11. DELEGATION OF AUTHORITY

(For initial applications or change in details)

The people whose names and signatures appear below are authorised to act on our behalf in dealing with the Responsible Entity in connection with matters relating to the administration of our investment in the JANA Investment Trust.

The Responsible Entity may therefore, until receipt of further written notice, accept and act on notices, instructions, requests, data, information and evidence given, made or furnished under this Delegation of Authority. We indemnify the Responsible Entity and its agents in respect of any claim or liability incurred by any of them arising directly or indirectly from action taken or omissions made in reliance on or pursuant to such notices, instructions, requests, data, information or evidence.

Specimen Signature	Full Name <input type="text"/>
	Date signed (DD/MM/YYYY) <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Specified Matters ⁴	<input type="text"/>

Specimen Signature	Full Name <input type="text"/>
	Date signed (DD/MM/YYYY) <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Specified Matters ⁴	<input type="text"/>

Specimen Signature	Full Name <input type="text"/>
	Date signed (DD/MM/YYYY) <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Specified Matters ⁴	<input type="text"/>

Specimen Signature	Full Name <input type="text"/>
	Date signed (DD/MM/YYYY) <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Specified Matters ⁴	<input type="text"/>

Signature instructions (eg number of signatures required, company seal required).

⁴ If the delegated authority is not limited to specific matters (eg Withdrawal payments) the word 'General' should be entered. Please attach a schedule if more space is required.

12. DECLARATION

I/We wish to subscribe for/redeem units in the JANA Investment Trust in the amount and allocation detailed above and in doing so, agree to be bound by the provisions of the relevant Trust's constitution, as amended from time to time, and further acknowledge that, where this instruction is made in one or more names, the investment is held as Joint Tenants.

I/We warrant that the making of the initial application is an amount of not less than \$500,000 for units in any individual Trust and/or I/we otherwise fall within the categories of 'wholesale client' under the Corporations Act 2001 (Cth) and I/we warrant, if I/we received the offer in New Zealand, I/we am/are a wholesale investor within the meaning of the Financial Markets Conduct Act 2013 (NZ) and I/ we indemnify the Responsible Entity and its agents for any loss or damage which may arise if this is not the case.

I/We acknowledge that an initial application will not be accepted by the Responsible Entity until this Application / Instruction Form, the relevant FSC Identification Form(s) and all other documents provided are true and correct and verified in accordance with the Anti-Money Laundering and Counter-Terrorism Financing Act 2006. I/we declare that all details in this Application / Instruction Form, relevant FSC identification Form(s) and all documents provided are true and correct. I/we agree to advise the Responsible Entity, MLC Investments Limited (MLC) (ABN 30 002 641 661) (AFSL 230705), of any change in circumstances in future including changes affecting my/our declared tax residency status within 30 days and I/we agree to indemnify MLC against any liabilities whatsoever arising out of it acting on any of these details or any future details provided by me/us in connection with this application.

I/We have read and understood the Information Memorandum (IM), any Supplementary IM to which this instruction relates, and acknowledge that an investment in the JANA Investment Trust does not represent a deposit with or liability of National Australia Bank Limited or any of its related bodies corporate or associated companies or businesses of the National Australia Group of companies and is subject to investment risk, including possible delays in repayment and loss of income and capital invested.

I/We have read and understood the Privacy information in the IM, any Supplementary IM and the Application / Instruction Form. I/We agree to receive annual tax statements in soft copy. I/We agree to obtain financial reports via the internet.

None of the National Australia Bank Limited, MLC Investments Limited, MLC Asset Management Services Limited or other member company in the National Group of companies or appointed investment managers, guarantee the repayment of capital, payment of income or the performance of the JANA Investment Trust.

Where this instruction is signed under the power of attorney the donee declares that they have not received any notification of revocation whether by death or otherwise.

Additional declaration for New Zealand investors

In addition to the above declarations, if I/we have received the offer in New Zealand, I/we warrant that:

- the making of the initial application is an amount of at least NZ\$750,000 per Trust; and
- I/we have read the 'Notice to residents of New Zealand' in the accompanying IM, any Supplementary IM and completed the "Minimum Subscription Certification" below, and
- I/we indemnify MLCI and its agents for any loss or damage which may arise if this is not the case.

For each New Zealand investor who is providing the "Minimum Subscription Certification" I confirm that I understand that:

- the usual legal rules that require information to be given to investors for offers of financial products do not apply if the amount invested upfront by me (plus any other investments I have already made in those financial products) is NZ\$750,000 or more per Trust; and
- I may not receive a complete and balanced set of information about this investment; and
- I have fewer legal protections for this investment; and
- this investment is not suitable for retail investors; and
- I have been advised to ask questions, read all documents carefully, and seek independent financial advice.

Signature		Date signed (DD/MM/YYYY)	
<input type="text"/>		<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Full name		Date of birth (DD/MM/YYYY)	
<input type="text"/>		<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Office Held			
<input type="text"/>			

Signature		Date signed (DD/MM/YYYY)	
<input type="text"/>		<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Full name		Date of birth (DD/MM/YYYY)	
<input type="text"/>		<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Office Held			
<input type="text"/>			

A corporation may execute this instruction with or without a common seal. In either case it must be signed by a director or secretary or otherwise in accordance with the corporation's constitution and the *Corporations Act 2001 (Cth)*.

If the corporation has only one director, and that director is the corporation's sole company secretary then that director alone may sign. If this is the case, the sole director must state next to his/her name that he/she is the sole director and sole company secretary.